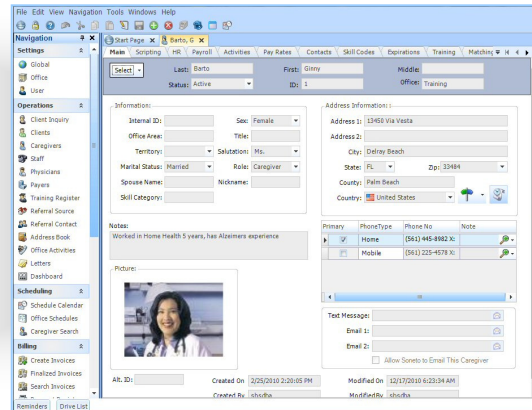




## VIRTUAL OFFICE SOFTWARE

One of the key benefits of a Golden Heart Senior Care franchise is access and use of our Virtual Office Software solution. With our software, you can work from anywhere using a laptop computer with an internet connection. Our system is a key tool in operating your business efficiently with ease of use and the capability to handle all the functions necessary including:

- ✓ Client Management
- ✓ Caregiver Management
- ✓ Caregiver Training Tracking
- ✓ Office Scheduling
- ✓ Referral Source Management
- ✓ Payroll
- ✓ Billing
- ✓ Easy Report Generation
- ✓ And so much more



## KEY FEATURES OF OUR SOFTWARE

- Smart client design provides speed and a rich user interface
- Consistent Microsoft look and feel makes learning easy
- Scheduling component with drag-and-drop capability and recurrence patterns
- Built-in help and user documentation
- Login securely on any pc with an Internet connection
- Temporarily work off-line when Internet or network connection fails
- Control user access with customizable role-based security
- Mapping options including MapPoint, MapQuest and Google Maps
- Caregiver credential expirations management
- Embedded document imaging for easy retrieval of scanned images
- Flexible bill and pay rate lookup process with overrides or fixed rate charts
- Extensive multiple payer billing capabilities (ex: Split, Copay, and Daily Benefit)
- Full remittance posting and accounts receivable management
- HIPAA compliant security and billing formats
- Database synchronization allows for a local copy of your database for continued operations when the Internet is unavailable